

# DOMESTIC TRANSFER

1

Possibility to search for a contractor from a database of contractors. The list displays the shortened names of the most frequently selected contractors by default.

2

Possibility to mark the order execution mode:

- **ordinary transfer** (marked by default),
- **Sorbnnet**,
- **an immediate transfer** (Express Elixir transfer – transfer of funds from the bank to the bank, which in most cases takes from a few to several seconds).

3

Possibility to send confirmation of the transfer to the email address indicated.

4

Possibility to create a **Payment Template** when defining a transfer:

- marking the field: **Save as a new payment template**,
- enter the name of the **Template**.

5

Save the entered data after selecting the **[CONFIRM TRANSFER]** button. The **[IMPORT]** button switches to the import orders module.

**Domestic transfer**

Company name: Firma ABC

Use payment template: ---- Select ---- [Find templates](#)

Transfer funds from account: ---- Select ---- \*

Current account balance: no account selected

Available balance: no account selected

**The transfer Recipient**

Use a contractor template: ---- Select ---- [Search contractor](#) **1**

Name / name and surname: \*

Address: \*

The Recipient's account number: \*

[Add contractor](#)

Bank name: \*

Override contractor's data:

**Transfer data**

Payment date (dd.mm.yyyy): 21.10.2019 **2**

Split payment:  **2** Split payment mechanism, in which the gross transfer amount and the VAT amount are indicated separately.

Amount: PLN \*

Payment title: \*

Client's reference number: \*

**2**

Standard/Elixir transfer:  **2**

Send via SORBNET (option charged separately):  **2**

Instant transfer:  **2**

The instant payment can be executed only to the bank which is a member of the Express Elixir system. Instant payment is chargeable 10,00 zł.

Confirmation to the email address:  **3**

**4**

Save as new payment template:  **2**

Template name:

\* Required Fields

**5**

[Clean](#) [Confirm transfer](#) [Import](#)

**Mandatory fields** are marked with an asterisk \*



## BNP PARIBAS

The bank  
for a changing  
world

# DOMESTIC TRANSFER

1

**[SAVE]** – will only save the transfer without any authorisation. The entered orders will await the missing signatures in the **To send** module.

The system will display a format for entering the next transfer.

2

**[SIGN AND SEND]** – will transfer the order for execution.

**NOTE:** if the company has a multi-level acceptance scheme in place, the order will await the missing signatures – in the **To send** module.



**BNP PARIBAS**

The bank  
for a changing  
world

# DOMESTIC TRANSFER

## TRANSFER STATUSES

Accounts Cards Deposits Loans **Transfers** Trade finance Templates & Contractors Bookkeeping Administration & tools Others Leasing Factoring

Jan Kowalski → Log out  
235918 - Firma ABC

Last login 06.11.2019 11:05:36  
Failed logging attempt 05.11.2019 10:16:32  
Time until session expires 14:55s

**Transfers**

- To send
- Executed
- Rejected
- Waiting
- Search

TPP Agreements

- Domestic transfer
- Split payment transfer
- Instant transfer
- Internal transfer
- Card repayment
- Tax transfer
- Currency conversion
- Cross-border transfer
- SEPA Credit Transfer
- MT101 Transfer
- Standing orders
- Direct Debit

Search a transfer or package

Find transfer  Find package

Company name Firma ABC

Account All

Order type All

Contractor's short name contains text

Contractor's full name contains text

Contractor's address contains text

Account number (or part of the number)

Payment title contains text

Date range from 06.11.2019 to 06.11.2019

Currency

Amount from to

Status All

Account	The Principal's name	Recipient's name, address and account number	Payment title	Date	Amount	Status
<input type="checkbox"/>	CURRENT ACCOUNT (-001) Firma ABC	Anna Wiśniewska Różana 1 Warszawa 1416001462...0001		06.11.2019	20 000.00 PLN	Waiting transfers

1

**To send** – orders awaiting signatures and sending.

2

**Executed** – executed orders.

3

**Rejected** – the orders rejected at the end of the business day if there is a lack of funds on the account.

4

**Waiting** – orders sent to the Bank but not executed due to a lack of funds on the account.

5

**Search** – enables you to search for orders with different statuses.

Information on the status of transfers is available in the **Overview** menu



# BNP PARIBAS

The bank  
for a changing  
world

# DOMESTIC TRANSFER

## WAITING ROOM

Accounts Cards Deposits Loans **Transfers** Trade finance Templates & Contractors Bookkeeping Administration & tools Others Leasing Factoring

Jan Kowalski [Log out](#)  
235918 - Firma ABC

Last login 06.11.2019 11:05:36  
Failed logging attempt 05.11.2019 10:16:32  
Time until session expires 14:59s

Order type All (except direct debits and MT101)  
Date range from 06.10.2019 to   
[More](#)

[Execute](#)

**Total amount of orders in the waiting room**

Debited account Company name	Total order amount
71 1600 1127 0003 0122 3591 8001 CURRENT ACCOUNT (PLN) Firma ABC	80 000.00 PLN

Account The Principal's name	Recipient's name, address and account number	Payment title	Date	Amount
<input checked="" type="checkbox"/> CURRENT ACCOUNT (-001) Firma ABC	Anna Wiśniewska Różana 1 Warszawa 1416001462...0001		06.11.2019	50 000.00 PLN
<input checked="" type="checkbox"/> CURRENT ACCOUNT (-001) Firma ABC	Anna Wiśniewska Różana 1 Warszawa 1416001462...0001		06.11.2019	10 000.00 PLN
<input checked="" type="checkbox"/> CURRENT ACCOUNT (-001) Firma ABC	Anna Wiśniewska Różana 1 Warszawa 1416001462...0001		06.11.2019	20 000.00 PLN

1 to 3 (from 3)

**Number of transfers in a report:** 3  
**Total amount of selected transfers in PLN:** 80000.00  
PLEASE NOTE: The summary refers to the current page only

[Save changes](#) [Delete order](#)

1

The order of transfers in the **Waiting** can be freely modified by the user.

Mark **Transfers**

2

Use the arrow to change the order.

3

Select the **[SAVE CHANGES]** button.

### WAITING

The **BiznesPl@net system** allows you to enter a transfer despite the lack of funds on your account.

The orders in the waiting room are:

- executed after the account is credited,
- are rejected after exceeding the cut-off time for the execution of domestic and foreign orders.



# BNP PARIBAS

The bank  
for a changing  
world