

JPK BANK STATEMENT

1

In order to generate a JPK bank statement, go to the tab: **Administration and tools** → **Export** → **JPK bank statement**.

After the first export of a JPK statement, the **BiznesPl@net** system will automatically remember the data entered.

The screenshot displays the 'Export data' form in the BiznesPl@net system. The form includes the following fields and options:

- Company name:** Firma ABC
- Account:** Choose
- Period:** To 21.10.2019, From 21.10.2019, 1 months
- Form option:** ----Select----
- purpose of submitting:** ----Select----
- Code of the office:** (empty field)
- Regon:** 015240362
- Powiat (county):** Mazowieckie
- Voivodship (province):** Warszawski
- Gmina (municipality):** Gmina
- Street name:** Główna
- Building No.:** 22222
- Apartment no.:** 111
- Place:** Warszawa
- Postal code:** 00-000
- Post office:** Warszawa

Fields marked with an asterisk (*) are required. At the bottom right, there are 'Cancel' and 'Export' buttons. A checkbox for 'compress to ZIP format' is also present.

After entering all the required data, select the **[EKSPORT]** button.

Mandatory fields are marked with an asterisk *



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