



CERTIFICATE CONCERNING EMPLOYMENT AND INCOME

Important!
Certificate shall be valid for one month from issue date. We cannot accept incomplete or unreadable documents.

Employer's details:

Name of employment company:

Employer's address (street, building number, unit number, postal code, city):

NIP number:

REGON number:

Phone number:

Employee's details:

Surname:

Name:

PESEL number:

Information regarding the contract performed by the employee:

Is employed since:

period of time: indefinite

definite, until:

Position held/type of work performed under the contract :

This is: first contract next contract

Type of contract performed:

- employment agreement
- contract
- contract of mandate
- contract for specific work

A – fill in if the employee has a employment contract or agreement :

1. **The average monthly net basic salary** of an employee for the last:

- 3 months – for an employment contract/contract with a employment period of 3 months
- 2 months - for an employment contract / contract with a employment period of 2 months
- 1 month - for an employment contract / contract with a employment period of 1 month

amounts to:

currency:

2. Amount of **variable components** of net salary paid **monthly, quarterly and semi-annually** (amount for the last 12-month period preceding the date of issue of the certificate):

amounts to:

currency:

3. Amount of **variable components** of net salary **one-time** payment (amount for the last 12-month period preceding the date of issue of the certificate):

amounts to:

currency:

4. Amount of **variable components** of net salary one-time payment (amount for the period of 13 to 24 months before the date of issue of the certificate):

amounts to:

currency:

B – fill in if the employee has a contract of mandate or a contract for specific work:

The employee's **total net** income for the last 12 months:

amounts to: currency:

C – fill in for each type of contract performed by the employee:

The above income is burdened by:

- execution titles in the amount of: No Yes (enter the amount): currency :
- repayment of credits or loans (installment amount of): No Yes (enter the amount): currency :

Information about employee and employer:

Employee:

- is in on notice period of the contract: No Yes
- is on maternity, paternity or parental leave: No Yes
- is on sick leave for more than 30 following days: No Yes
- is on parental or unpaid leave for more than 30 following days: No Yes

Employer is in:

- bankruptcy: No Yes
- liquidation: No Yes
- remedial proceedings: No Yes

Statement:

I declare that I am aware of the criminal liability for concealing the truth or providing false information in this document. I confirm that all information contained in this document is true and complete.
Legal basis: Article 297 of the Penal Code.

Date of issuance of the certificate:

Legible signature and position of the authorized person to issue the certificate: